

2022 Fee Schedule | Digital Reproductions & Publishing Permissions
IMAGING SERVICES DEPARTMENT

IMAGE FILE*

Existing Digital Image File	Commercial	\$60
Existing Digital Image File	Nonprofit/Personal	\$30
New Digital Image File	Commercial	\$80
New Digital Image File	Nonprofit/Personal	\$40

**Includes 15 minutes of staff time*

PUBLISHING PERMISSIONS

Temporary Commercial Publishing Rights	All media, all languages, non-exclusive right to publish, for 5 years.	\$150
Permanent Commercial Publishing Rights	All media, all languages, non-exclusive right to publish, in perpetuity.	\$250
Nonprofit/Personal Publishing Rights	All media, non-exclusive, in perpetuity.	\$0
Public Domain Images Link to more information on public domain	Images in the public domain do not require permission to publish or distribute.	NA
MCHC Does Not Hold Copyright/Copyright is Undetermined	The patron assumes all responsibility for infringement of copyright or other rights in the use of images provided by MCHC.	NA

ADDITIONAL FEES

Preparation Fee	\$50 per hour for staff time including preservation, transportation, research, etc.	Average fee for existing files + \$0-\$50 per order, new files + \$50-\$100.
Bulk Processing Fee	Orders of 5 images or more will incur a 10% surcharge and require additional processing time.	+10% surcharge
Rush Fee	Rush orders are completed within 3 business days. Turnaround time begins once payment has been received.	+100% surcharge

[Terms of Use](#)
[Citation Guide](#)